

Steps:

1. Create an account: http://roedentallab.com/services_upload_dicom.html
2. Once registered write the case up using the on-line Rx using the product: GuidedSMILE. Upload all “documents” you have for the case DICOM (set of .dcm files zipped), photos, intra oral scans/stl’s). If conventional impressions or models are to be submitted via UPS – label top of www.roedentallab.com.
 - a. *Please try to consolidate all records for one upload, rather than using email, DropBox, or multiple accounts*
3. We accept digital impressions from all systems (upload .stl files if available to your system)
4. ROE will assemble the records and preplan the case for the on line meeting. This is a 5-6 day process once ALL records are received and approved. Records are precise and must be complete to begin this process.
5. Inform our team via the Rx if multiple parties must be on line - may delay the case.
6. Placing doctor must complete the MSGA Master Surgical Guide Agreement – see web site or contact ROE.
7. ROE will contact the placing doctor for the on line meeting. Doctor will visit our web site to connect (top of web site *On Line Meeting*) and telephone your ROE Planning Session Tech Rep.

Specific Timeline:

- Doctor mails or uploads all records (see below for record types base upon how patient presents)
- ROE verifies records and completes a pre-plan articulation (if all is well the Green light goes) (if questions arise, such as the bite confirmation, case remains in a holding pattern)
- ROE contacts doctor for the on-line meeting, or with record update

Day 1 – 5 – Preplanning – *we are past the record collection and verification phase*

ROE digitally organizes the records, preplans the case, and calls the doctor to schedule the on-line meeting

On Line Meeting Day – *after day 5 of preplanning*

ROE and doctor(s) meet on line to adjust, approve GuidedSMILE work-up

10 Laboratory Days for Fabrication – *fabricate days are m-f only*

What to send ROE to being your GuidedSMILE case:

Records REQUIRED for **DENTATE:**

- Full upper & lower arch scan (CBCT) with the teeth separated by cotton rolls
- Full upper & lower physical models/impressions or digital impressions – include study casts if available
- Photos of patient (important to follow ROE photo protocol – see website GuidedSMILE page)

Records REQUIRED for **EDENTULOUS:**

- Full upper & lower arch scan (CBCT) using Nobel Dual Scan protocol, *with teeth in occlusion*
- When restoring both arches, both dentures must fit perfectly & teeth must be near the desired position
 - o If the scan appliances (dentures) are not ideal, the case may fail
- When restoring single arch and teeth are not ideal, ROE needs casts for articulation or digital impressions & bite*
- Photos of patient (important to follow ROE photo protocol – see website GuidedSMILE page)

FEES GuidedSMILE is shipped to the recipient noted on the on line Rx and will include:

- a. *GuidedSMILE Surgical Package* \$2600 (can, but does not include Temporary cylinders, MUA’s, implants)
- b. *Prosthetic Conversion Kit* (adhesive, blackout, Voco Quick-Up) - \$188 single arch x 2 double arch
- c. *Mandatory Pins and Drill* (must be purchased from ROE, reusable) - \$267

Ship to: ROE Dental Laboratory
7165 E. Pleasant Valley Rd
Independence, OH 44131

800 228 6663 CT Department
www.roedentallab.com
info@roedentallab.com

UPS label ROE web site

